



Admission Procedure for the Preparatory Course at SSTU

1. The completed Application Form and all the other required documents should be sent to the Department of Collaboration Foreign Student (DCFS) to dcfs@samgtu.ru, tel. +7 (846) 278-44-54.
2. The Department of Collaboration Foreign Student considers the Application and sends to an Applicant a Contract for Consulting Services. The value of the contract is 100 \$. The services under the Contract include: consideration of documents, providing information about educational programs at SSTU, consulting and giving recommendations on living in Russia, travelling to Samara and all the other related information.
3. The Applicant sends the scan of the signed contract along with the confirmation of payment and all the other required document to dcfs@samgtu.ru:
 - 1) Application Form;
 - 2) a scanned copy of International Passport;
 - 3) Educational documents and their certified copies, translated into Russian and notarised by a certified solicitor in the home country of the candidate.
 - 4) a certificate of health, issued by the official body of the home country and the original medical certificate that proves HIV-negative result taken within the last 30 days;
 - 5) a colour photo (size 3 x 4 cm)
4. DCFS reviews the documents within 5 business days. If the documents are eligible, the Applicant receives:
 - a Letter of Guarantee on the consent to enroll the Foreign Applicant to SSTU;
 - and a Preliminary Educational Contract, under which the Applicant should pay of 50% of the annual tuition fee cost¹.
5. Invitation Letter for a Foreign Applicant is issued after the confirmation of the payment under Preliminary Educational Contract. The full payment of the tuition fee should be made within 10 days after the foreign student enrollment.

¹ The annual tuition fee for the Preparatory Course 2017-2018 is 2 000\$.